



DOCUMENT CHECKLIST ASSIGNMENTS/TRANSFERS

Customer(s) Name(s): _____

Once your mortgage request is assigned to a LSM underwriter, they will contact you. Please email the supporting documents directly to them.

- Mortgage Application
- Ascertaining Identity with Full Legal Names
- Joint Disclosure of Application
- LSM Consent and Authorization Form
- Recent exterior picture of house
- Income Verification - Please refer to Income Confirmation Guideline
- Municipal Tax Assessment - If LTV is 60% or lower and not CMHC insured
- Letter of Direction - Found on www.lsm.ca under Mortgage Forms
- Copy of recorded mortgage document, if available
- Copy of mortgage renewal document, if available
- Written confirmation of annual property taxes and that they are up-to-date
- Written confirmation of annual heating costs
- Copy of Fire Insurance Policy
- Pre-authorize payment form/void cheque